

LOTUS TUTORING SAFEGUARDING POLICY STATEMENT

Purpose and Scope:

The overarching aim of Kathy Joyce, Lotus Tutoring, is to deliver personalised learning interventions to the children whom I have the knowledge and skills to teach.

The purpose of this policy statement is:

- to ensure consistent good practice relating to safeguarding and protecting the children and young people I teach
- to provide the families of the children and young people I teach with the central principles that guide my approach to safeguarding and child protection
- to demonstrate my commitment to safeguarding and protecting children. It is relevant here to state that I have an Enhanced DBS certificate which you will by now already have had the opportunity to view.

The welfare of children and young people is paramount in all the work I do and I am fully committed to ensuring their physical, mental and emotional safety. This policy, and the related procedures, is compatible with that of HCC and is in line with the guidance provided by the NSPCC.

Definitions:

Safeguarding: What I do to prevent children from harm in the first instance.
Child Protection: How I respond to a situation where a) I suspect that a child I teach is experiencing harm in some way and b) a child I teach discloses that they are being harmed in some way.

Legal Framework:

This policy has been drawn up on the basis of legislation, policy and guidance that seeks to protect children in England. A summary of the key legislation and guidance is available from <https://learning.nspcc.org.uk/child-protection-system> .

Supporting Documents:

This policy statement should be read alongside other supporting documents, some of which can be found in the *Lotus Tutoring Starter Pack* - namely the Tuition Agreement, the Behaviour Contract and the GDPR Privacy Notice. It should also be read alongside the Child Protection Procedure which follows this document.

I believe that:

- children and young people should never experience abuse of any kind
- I have a moral and statutory obligation to safeguard and promote the welfare of all children and young people and to practise in a clear and transparent way to protect them, whether this be teaching in person or online.

I recognise that:

- I have a moral and statutory obligation to safeguard and promote the welfare of all children

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- working in partnership with children, young people, their parents, carers and other agencies is essential in promoting young people's welfare
- it is important to respect diversity and that all children, regardless of age, race, disability, gender (and gender reassignment), sexual orientation and religion or belief, have an equal right to protection from all types of harm or abuse; they cannot otherwise learn effectively.

I will seek to keep children and young people safe by:

- making every effort to provide a safe and welcoming environment underpinned by a culture of openness and respect where both children and adults feel secure and able to share their concerns in the knowledge that they will be listened to
- keeping up to date with current safeguarding and child protection legislation by refreshing my training qualification annually. My training provider is the NSPCC through whom I complete the online *Training For Tutors* every year. My certificate can be viewed on request.
- recording, storing and using information professionally and securely, in line with data protection legislation and guidance (please see the GDPR Privacy Notice)
- sharing information about safeguarding and good practice with the families of the children I teach, specifically ensuring that they are aware of where to go for help if they have a concern
- ensuring that I provide a safe physical environment for children and young people by applying appropriate health and safety measures both inside the house (the dining room and, on occasion, the hall and kitchen) and outside in the garden, when the weather is conducive
- ensuring that, in the rare event that teaching takes place online, the child is placed in one of the main rooms in their house (*not* a bedroom). This room should be free from distraction
- communicating honestly and openly with parents and carers following every lesson, especially if a child has become anxious or upset
- using my procedures to manage any allegations against me appropriately.

Contact Details: Kathy Joyce, lotustutoringspld@gmail.com , 07769 675570

NSPCC Helpline: **0808 800 5000** help@nspcc.org.uk

***I am committed to reviewing my policy and good practice annually.
This policy was last reviewed on 1/9/2023.***

Signed: **Date:**